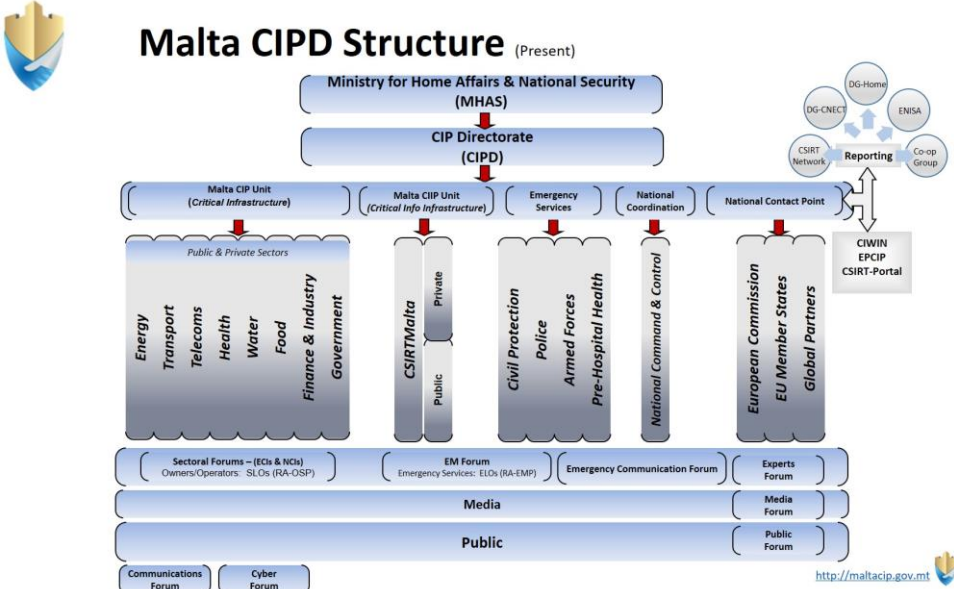


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| Public Authority | Malta CIP Directorate |
| Description of the department/directorate/entity's structure |  <p>The diagram illustrates the organizational structure of the Malta CIPD. At the top is the Ministry for Home Affairs & National Security (MHAS), which oversees the CIP Directorate (CIPD). The CIPD is divided into several units: Malta CIP Unit (Critical Infrastructure), Malta CIIP Unit (Critical Info Infrastructure), Emergency Services, National Coordination, and National Contact Point. The Malta CIP Unit oversees Public & Private Sectors, including Energy, Transport, Telecoms, Health, Water, Food, and Finance & Industry Government. The Malta CIIP Unit oversees CSIRTMalta (Public and Private). Emergency Services include Civil Protection, Police, Armed Forces, and Pre-Hospital Health. National Coordination is handled by National Command & Control. The National Contact Point involves the European Commission, EU Member States, and Global Partners. Reporting mechanisms include DG-CNECT, DG-Home, ENISA, CSIRT Network, and Co-op Group. The CIPD also manages the CIWIN, EPCIP, and CSIRT-Portal. At the bottom, various forums are listed: Sectoral Forums (ECs & NCS), EM Forum (Emergency Services: EIOs (RA-EMP)), Emergency Communication Forum, Experts Forum, Media Forum, and Public Forum. The Communications Forum and Cyber Forum are also shown. The URL http://maltacip.gov.mt is provided at the bottom right.</p> |
| Description of the department/directorate/entity's functions and responsibilities | <p>MALTACIP Directorate</p> <p>The Critical Infrastructure Protection (CIP) Directorate (CIPD) operates within the portfolio of the Ministry for Home Affairs and National Security (MHAS) in Malta. It is a Government organisation formally established in September 2014. In addition to its principal CIP and National Emergency Coordination roles, the functions of the “Critical Information Infrastructure Protection (CIIP) Unit” and those of “CSIRTMalta” (the National Computer Security Incidence Response Team), have been incorporated within the functions of the CIPD.</p> <p>At the National Level, the CIPD is entrusted with a coordinating role of all stakeholders involved in the management of Critical Infrastructures (CI), Critical Information Infrastructures (CII), all Public and Private CSIRT’s (Computer Security Incident Response Teams), the Emergency & Security Services (Civil Protection, Police & AFM), the Emergency Health Services, and other organizations involved in</p> |

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| | <p>national emergency and disaster management, incorporating owners, operators, entities, departments and other bodies as may be directed.</p> <p>At the European and international level the CIPD acts as the CIP European contact point in Malta and reports and coordinate related issues within Malta, with other European Member States, with the European Commission and all other CIP and emergency related organisation beyond the European borders.</p> <p>CSIRTMalta is Malta's National CSIRT (i.e. computer security incidence response team). It supports CI's, CII's and other sensitive infrastructures in Malta on how to protect their information infrastructure assets and systems from cyber threats and incidents.</p> <ul style="list-style-type: none"> • Promotes sharing of unclassified information which may be useful against cyber attacks • Provides alerts and warnings to its constituents • Is not a law enforcement agency • Is not a regulator • Will not participate in, or interfere with, the operations of its constituents |
| <p>General description of the categories of documents the department/directorate/entity holds (including exempt documents)</p> | <p>CSIRTMalta' advisories on IOCs, malware and other vulnerabilities.</p> <p>EU project files.</p> |
| <p>Description of all manuals and similar types of documents which contain policies, principles, rules or guidelines in accordance with which decisions or recommendations are made in</p> | <p>Legal Notice 434 of 2011 Transposition into Maltese legislation of Council Directive 2008/114 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 8 December 2008 on the identification and designation of European critical infrastructures and the assessment of the need to improve their protection.</p> <p>Legal Notice 216 of 2018</p> |

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| <p>respect of members of the public (including bodies corporate and employees of the public authority in their personal capacity)</p> | <p>Transposition into Maltese legislation of DIRECTIVE (EU) 2016/1148 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 6 July 2016 concerning measures for a high common level of security of network and information systems across the Union.</p> <p>CSIRTMalta RFC2350 This document contains a description of CSIRTMalta according to RFC 2350. It provides basic information about the team, the ways it can be contacted, describes its responsibilities and the services offered.</p> |
| <p>Statement of the information that needs to be available to members of the public who wish to obtain access to official documents from the public authority, which statement shall include particulars of the officer or officers to whom requests for such access should be sent</p> | <p>FOI Officers may be contacted by e-mail on foi-ps.mhas@gov.mt or by telephone 25689314/306</p> <p>FOI Requests may be submitted by e-mail to foi-ps.mhas@gov.mt, through the FOI Portal www.foi.gov.mt via the e-ID or through the online form.</p> |
| <p>Details of Internal Complaints</p> | |

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| Procedure | <p>An applicant whose request for information is refused, or who is otherwise not satisfied with the information provided, its format or the extension of the deadline for the submission of the notification indicating whether a request would be met or not, may address a complaint to the Public Authority.</p> <p>The complaint should be addressed to the FOI Officer, who shall bring the complaint to the attention of the officer responsible¹. The officer responsible shall reply to the applicant within 10 working days from the receipt of the complaint. The applicant shall also be informed that he or she may appeal the decision or otherwise address a complaint to the Information and Data Protection Commissioner in accordance with the Freedom of Information Act (Cap. 496 of the Laws of Malta).</p> <p>The officer responsible shall inform the applicant of the decision taken with respect to his or her complaint, and in the event of confirmation of a decision not to release the pertinent information, shall explain the reasons thereof. Whenever the applicant's complaint is related to the format of the information provided or to an extension of the deadline for the submission of the notification indicating whether a request would be met or not by the Ministry, and the original decision is upheld, the applicant shall be given an explanation as to why his or her complaint cannot be positively addressed.</p> <p>An applicant may also make use of the Internal Complaints Procedure to report failure to meet deadlines or to send notifications. In those cases where the request for information can be met, but has not been met within the deadlines specified by the Act, the officer responsible shall waive any applicable fees for the submission of information.</p> |
| Other Information | <p>Complaints may be submitted to the Public Authority by e-mail to foi-ps.mhas@gov.mt, through the FOI portal www.foi.gov.mt via the e-ID or through the online form.</p> <p>Payments can be made in cash or by cheque payable to the Office of the Permanent Secretary, Ministry for Home Affairs & National Security, at the following address: Accounts Section Ministry for Home Affairs & National Security 201, Strait Street Valletta</p> |

¹ The officer responsible shall be the Director or most senior official within the Department, Directorate or Secretariat concerned. In the absence of such officer, a reply may be provided by the Assistant Director. In the absence of an Assistant Director, a reply would be provided by the officer higher in rank than the Director or most senior official.

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| | <p>Applicants are requested to make an appointment with the FOI Officer before calling at the Public Authority for payment and/or collection of document.</p> <p>Working Hours Winter Hours 8.00am – 12.30pm and 1.15pm – 5.15pm</p> <p>Summer Hours 8.00am -1.00pm</p> |
| Public Authority Contact Details | <p>Office of the Permanent Secretary, Ministry for Home Affairs and National Security (MHAS), 201, Strait Street Valletta VLT 1433 Tel No: (+356) 2568 9314</p> |